**Bryan J. Mathison**

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39762

**OBJECTIVE**

**EDUCATION**

**Mississippi State University**

Doctoral Program Public Administration

Graduate Minor in History

In Progress (as of March 2024)

**Mississippi State University,** (Mississippi State, MS)

Master of Arts Political Science

Date of Completion: May 2018

**Georgia State University**, (Atlanta, GA)
Bachelor of Arts History

Minor Political Science
Date of Completion: May 2014
Summa Cum Laude, Distinction in Major

**Professional Publications**

Mathison, B. J. (2023, February). Docents as Museum Professionals: Lessons from the Amory Regional Museum. American Association for State and Local History Association Blog. <https://aaslh.org/docents-as-museum-professionals/>

Mathison, B.J. (2023, May) ArchivesSpace Revisited. Society of American Archivists. [https://reviews.americanarchivist.org/2023/05/15/archivesspace-revisited/](https://secure-web.cisco.com/10EDOWPUj04DxoIDrw42AyR9PIlbnhoTr8fgh1GNQy1vKUNMNytMZVTbWJyDONZhkPJTOz2EYDxbulGZB_jvTtIa5m5ETHO2y_-akUT6h3giI24lFKwGHleAoePgFzBBMYxF8PauIpgMrJ8nx__xjxcZvwa6jqu-qPYUvdQ2DuaOVaE67gq3frGm7kCmS4tIeZ4X48dPvj-Qrqtrc0mCG83OP712E7aUY-xIhntKFeI83mrnBo2cVCLLf8TTgSFNvoeYgcLuo3xWHb2h_aM0MrYwYGEqoYT61HtmYtfkegJUGQoibpQAMs7tWu58XitY3gQWDlb_VpCEjvRTvTrpHSQ/https%3A//reviews.americanarchivist.org/2023/05/15/archivesspace-revisited/)

Mathison, B.J. (2023, October) Energized Student Archival Internships. Archival Outlook. [https://mydigitalpublication.com/publication/?m=30305&l=1](https://secure-web.cisco.com/1igswGbtoQ7okRkknAhnrxZREQC8mBEbz16Ucxtk-CIGwQYBTePFDYd0sieetglWGqJftYKs4Tcye95frdK4jHMjELxqIUEmgJYFVC9yXwkAm72KViekOoFPsHftDUusgpNpwEVIrN4rafDAhNDMWC8SVtJ9b_k_JeiocFLIC6D7iGeXWW8hsdAatzzX4R9jlTjFIm3NjlDaxcDsKpD-VoxuOILsjpy-wCWBPM_y3gURrx4CvG57DJ_h5SUlxrfBN2noPjuBVCwUvMJty5fPCWiC_HHC6ZKOkgvdQkP__rCrZR7UsuJVxnY0w94JLAGnQPXVhKx1Tkj6OX9wKqyqbqA/https%3A//mydigitalpublication.com/publication/%3Fm%3D30305%26l%3D1)

Works In Progress

Review of Oral History of the American South Program at the University of North Carolina

**WORK EXPERIENCE**

**Senior Library Associate** for the Frank and Virginia Williams Collection of Lincolniana at Mississippi State University: February 2020- Present

* Substantial data entry work via artifact cataloging
* evaluating, selecting, retrieving and arranging materials
* creating, editing and reviewing metadata for artifacts in the Frank and Virginia Williams Digital collection
* transcribing handwritten manuscripts
* cataloging, sorting, boxing, and shelfing artifacts
* performing general preservation work on diverse objects and artifacts
* assisting patrons visiting the Ulysses S. Grant Library and Museum
* providing general assistance to staff members in the Ulysses S. Grant Library and Museum, the Congressional Political Research Center and Special Collections at Mississippi State University.
* answering enquiries from students, faculty and staff
* assisting in the organizing of publicity events such as talks and exhibitions
* making the archives accessible to a wide range of users
* supervising student workers
* performing assorted tasks as directed by staff

**Research Associate/ Museum Docent**

Amory Regional Museum, Amory, Mississippi June 2022-June 2023

* Greet visitors and give historical tour information.
• Maintain daily records of all visitors transitions during my shift.
• Answer telephones and direct calls as needed.
• Assist with organizing the museum gift shop to promote sales and enhance visitors' experiences.
• Market museum programs and exhibits to interested guests.
• Process visitor transactions in the museum gift shop.
• Assist our director and archivist with exhibits.
• Serve as a liaison between museum staff members and the general public.
• Attend informational staff meetings with museum director.
* Assist Museum efforts to provide disaster relief in aftermath of 2023 tornado
• Perform assorted tasks as assigned by museum staff members.

Gaston County Museum, Dallas, North Carolina July-2019 to January 2020

* Greet visitors and give historical tour information.
• Maintain daily records of all visitors transitions during my shift.
• Answer telephones and direct calls as needed.
• Perform routine cleaning and provide general office assistance including sweeping, dusting and wiping.
• Assist with organizing the museum gift shop to promote sales and enhance visitors' experiences.
• Market museum programs and exhibits to interested guests.
• Operate a cash register and process visitor transactions in the museum gift shop.
• Assist our curator with exhibit research.
• Serve as a liaison between museum staff members and the general public.
• Attend informational staff meetings with museum director and assistant director.
• Perform assorted tasks as assigned by museum staff members
* Student Office Assistant within the Department of Mass Communications

 at Winthrop University September 2019

• Provide general office assistance to guest and staff members
• Make copies and deliver materials to the appropriate staff member
• Direct guests, students and visitors to the appreciate staff member
• Organize scantrons and other testing materials for department staff
• Run errands to various on-campus offices for staff members.
• Perform assigned tasks as needed with the Department of Mass Communications

Texas State University Graduate Instructional Assistantship: Fall 2018-Spring 2019

* Work with students who request or need additional assistance.
* Graded Assignments as needed
* Assisted with the smooth functioning of the assigned faculty member(s) course.
* Organized and held review/study sessions.

Mississippi State University Graduate Teaching Assistantship: Fall 2017-Spring 2018

* Assisted with the smooth functioning of the assigned faculty member(s) course.
* Organized and held review/study sessions.
* Work with students who request or need additional assistance.
* Graded Assignments as needed

Mississippi State University Graduate Research Assistantship: Fall 2016 – Spring

 2017

* Assisted with the smooth functioning of the assigned faculty member(s) course.
* Organized and held review/study sessions.
* Worked with students who requested or needed additional assistance.
* Graded Assignments as needed
* Served as a liaison between the students and the faculty member.

Gaston County Museum Curatorial Intern May - July 2016

* Greeted and assisted museum guests
* Assisted with routine museum cleaning
* Assisted staff with displays and exhibits
* Cataloged museum artifacts

Dollar General Corporation Sales Associate May - July 2016

* Organized store shelves and displays
* Greeted Customers
* Operated a standard cash register and processed customer transactions
* Answered questions about products, services, and store policies.

Indiana State University Graduate Teaching Assistantship: Fall 2014- Spring

 2016

* Assisted with the smooth functioning of the assigned faculty member(s) course.
* Worked with students who requested or needed additional assistance.
* Organized and held review/study sessions.
* Held regular office hours.
* Graded Assignments as needed
* Served as a liaison between the students and the faculty member.

**Professional Presentations:**

Old Robinson Chapter of the Daughter of the American Revolution, Carthage, MS, September 19th 2023. I was invited to speak on about Abraham Lincoln and the United States Constitution**.**

Dancing Rabbitt Genealogical and Historical Society, Carthage, MS. October 11th 2023. I was invited to speak about the Frank and Virginia Williams Collection of Lincolniana.

Colonial Dames, Starkville MS Chapter, Starkville MS, November 11th 2023. I was invited to give a talk about depictions of soldiers in the Frank and Virginia Williams Collection of Lincolniana.

**Professional Associations**

Mississippi Museum Association January 2022-Present

* Attended Annual Conference

Society of American Archivists March 2022-present

* Attended professional workshops
* Sumit materials for publications

**Professional Conferences**

* Mississippi Museum Association Annual Conference 2022 in Jackson, Mississippi (Attended)
* American Association of State and Local History Annual Conference 2022 (Virtual) (Attended)
* Mississippi Museum Association Annual Conference 2023 in Jackson, Mississippi (Attended)

**Honors and Awards**

Staff Council Education and Development Scholarship award Fall 2023
(Mississippi State University)

Department of Political Science and Public Administration at

Mississippi State University, Outstanding Graduate Student

Award May 2018

Mississippi State University Graduate Tuition Scholarship: Fall 2016- Spring 2018.

Georgia State University President’s List: Fall 2010-Spring 2011,

 Fall 2011, Summer 2012,

 Summer 2013, Fall 2013

Georgia State University Dean’s List: Summer 2012, Spring

2012, Fall 2012 - Spring 2013

Ezzard Scholarship: Fall 2011

Georgia HOPE Scholarship: Fall 2010-Spring 2014

**School/ Department/University Service/ Honor Societies**

Library Professional Development Committee Fall 2022-Present

* Provide updates from my unit to the committee
* Suggest programing ideas
* Suggest ideas and make recommendations to the committee
* Attend regularly scheduled meetings

Subject Support Program Committee Fall 2022-Summer 2023

* Suggest ideas and make recommendations to the committee
* Attend regularly scheduled meetings
* Provide updates from my unit to the committee

Graduate Student Services Committee Fall 2020-2022

* Attend regularly scheduled meetings
* Provide updates from my unit to the committee
* Suggest ideas and make recommendations to the committee

Undergraduate Student Success Committee Fall 2020-2022

* Suggest ideas and make recommendations to the committee
* Attend regularly scheduled meetings
* Provide updates from my unit to the committee

MA in Political Science Student Representative Fall 2017- Spring 2018

* Served as a student liaison between students and faculty
* Attended Department meetings

Mississippi State University Political Science and Public Administration International Relations Hiring committee: Graduate Student Member (Non-voting) Fall 2017- Spring 2018

* Participated in Department interview process
* Attended meetings and job talks

The History Club at Indiana State University: Spring 2015- Spring

2016

* Coordinated events for both undergraduate and graduate students.
* Coordinated membership drives appealing to a broad range of students.
* Created displays, flyers and other promotional activities for the club.

Pi Sigma Alpha: Fall 2013- Spring

 2014

* The national political science honor society
* Participated in Georgia State University club meetings and events.

Beta Club Douglasville, GA 2008-2010

* Participated in a can food drive which produced over 1,000 pounds of can food benefiting the local food bank.
* Scheduled events both short and long term such as school assemblies with populations over 1,000 students, which were given good reviews by the school administration.

**PC Proficiencies**

Proficient in Microsoft Office Word, Access, PowerPoint, Outlook, and Excel, web browsing, and type 40 wpm. I also have experience using Banner Self-service and administrator. I also have experience Past Perfect, ArchivesSpace and Filemaker pro. I also have advanced beginner proficiencies in SPSS and STATA.

**Professional References**

Available Upon Requests